



CASTLE LADYHAWKE  
AT BEAR LAKE RESERVE

## FREQUENTLY ASKED QUESTIONS ABOUT WEDDINGS

### **What is the Castle's maximum event capacity?**

Our Maximum Total Capacity is 140 guests, which we can accommodate in different ways both indoors and outdoors. We are happy to discuss the details of your wedding with you.

### **What is included in the Venue Fee?**

Exclusive use of the Castle, tower, spiral stairs, turret, gardens and grounds; Your choice of 4 ceremony/reception locations; Castellan Fee; Use of event tables and chairs (including setup and take-down); and standard place settings.

### **How much is the initial deposit?**

To reserve your date, we require a \$2,500 non-refundable deposit. This will be applied to your wedding total.

### **Do we have exclusive use of the Castle for the duration of the wedding?**

Yes! This is one of the features that makes Castle Ladyhawke so special. All wedding packages include exclusive use of the entire Castle and grounds for the duration of your event (time varies by package, please contact us for additional details). This includes the interior and exterior locations, the pub, 3 lavish suites, kitchen, Great Hall, gardens, spiral staircase, decks, and our famous turret with its stunning views of the surrounding countryside.

### **What does the Castellan Fee cover?**

A Castellan is a Medieval English title for someone who runs a castle and its territory, who takes responsibility for the grounds and operations, and for whom the castle is like home. The Castellan Fee is included in all venue rentals, and covers our Castellan being on-site through the duration of your event to help ensure things run smoothly.

### **What is the Castle's relationship with Bear Lake Reserve?**

Castle Ladyhawke at Bear Lake Reserve maintains a cooperative and collaborative partnership with Bear Lake Reserve, with the ability to run both integrated and independent events. Owners at Bear Lake Reserve may enjoy special pricing on Castle Ladyhawke events, for example, and Castle patrons enjoy discounts on Endorsed Accommodations at Bear Lake, as well as full access to all of the resort amenities for guests who book their stay there. While we enthusiastically recommend Bear Lake Reserve accommodations for the exceptional service and experience you and your guests will receive, we do not require it to host your event at Castle Ladyhawke.

### **Where can I look for guest accommodations?**

Bear Lake Reserve is less than 2 miles from the front gate of Castle Ladyhawke, and has over 40 plus rental homes ranging in size that your guests can choose from. All guests that rent through the Bear Lake Reserve Endorsed Accommodations Rental Program at Bear Lake Reserve receive a 10% discount off their accommodations during your wedding.

### **Do you have a preferred vendors list?**

Yes! Please reach out to us at [info@castleladyhawke.com](mailto:info@castleladyhawke.com) to request a copy of our vendor list with contact information.

### **Can I use my own caterer, and not use Castle Ladyhawke's preferred caterer?**

Yes. If it's decided to use a different caterer, there is a \$1,500 Chef Consultation fee that will be required.

### **Is there a food minimum?**

Yes. We have a \$2,500 food minimum for our Full Day Wedding package, and for any Micro-Wedding with added meal service.





### **Are there sample catering menus?**

Yes, you can request our current sample menus by emailing [info@castleladyhawke.com](mailto:info@castleladyhawke.com).

### **Do you have bar packages?**

Yes, pricing ranges from \$35 per person for Beer and Wine only, up to \$60 per person for Premium Full Bar. Soft drinks are included with any Bar Package. For those weddings where alcohol will not be served, please inquire about our Non-Alcoholic Drink package.

### **Do we get to pick certain brands of alcohol for our specific bar package?**

Yes, there is some customization possible within select categories. Our Event Manager will be more than happy to discuss details with you to develop the list of alcoholic beverages available that will be perfect for your event.

### **Are there rooms at the Castle for the bridal party to stay in the night before the wedding?**

No, the Castle can provide accommodations the night before and/or the night of the wedding for the Wedding Couple only. Bear Lake Reserve, however, offers luxurious accommodations and is conveniently located just 5 minutes from the Castle. They can accommodate not only the bridal party but also all or most of your wedding guests as well (subject to availability).

### **Are there dressing rooms for the bridal party to get ready in the day of the wedding?**

Yes, they are made available starting at 11:00 AM the day of your event.

### **What is the earliest time the wedding party has access to the venue space?**

11:00 AM is the earliest available time the wedding party can gain access to the venue.

### **What are the gratuity and tax amounts?**

The gratuity is 25% on Food and Beverage. The State Tax rate in North Carolina is 7%.

### **Am I, as the client, required to purchase my own event insurance?**

Yes, you can purchase this from your own personal insurance company or a professional Event Insurance company.

### **What is your Covid-19 cancellation policy?**

Weddings that are canceled or postponed due to Covid-19 restrictions may be eligible for full or partial refunds under these terms, whose details may be subject to change without notice:

1. If the wedding **needs to be rescheduled** to a later date due to governmental regulations that limit the number of attendees who can gather, then the deposits paid will be applied to the rebooked date in the amount equal to:
  - (a) total payments received,
  - (b) less actual expenses paid by Castle Ladyhawke specifically for your event that cannot be deferred to the rebooked date.
2. If the wedding **needs to be canceled** due to governmental regulations that limit the number of attendees who can gather, then the deposits paid will be refunded in the amount equal to:
  - (a) total payments received,
  - (b) less actual expenses paid by Castle Ladyhawke specifically for your event that cannot be recouped,
  - (c) less a \$1,000 cancellation fee.

### **What are your Covid-19 safety policies?**

Castle Ladyhawke is run in total compliance with all county, state, and federal safety regulations, and we require all event hosts and wedding planners to run their events in accordance with same, including notifying all guests about current face mask and social distancing requirements, etc. Castle Ladyhawke will not be held responsible for guests or patrons who may contract Covid-19 as a result of their attendance at an event at Castle Ladyhawke. Please contact us or visit [www.nc.gov/covid19](http://www.nc.gov/covid19) for the most up-to-date policies and procedures.

